

SHELTER ISLAND EDUCATIONAL FOUNDATION, INC.

Institutional Grant Application

Date:

Name of Institution:

Name of Applicant:

Mailing and Street Address Institution:

Business Telephone Number of Applicant:

E-mail Address:

Amount of Grant Request:

- I. PROJECT DESCRIPTION — Provide a brief project summary. If this grant is to be used as part of a larger project, please give a description of the larger project and provide supporting documentation.

- II. PROJECT OBJECTIVES — List the specific objectives of the project and how they meet the criteria of the Foundation's mission statement.

III. PROJECT PLANS AND TIMETABLE — List specific activities you plan to carry out to achieve project objectives.

IV. PROJECT EVALUATION

A. How will the project be documented?

B. How and by whom will the project be evaluated?

C. To whom will the results be disseminated?

D. Will the project be continued after the grant ends? How will it be funded?

V. PROJECT FUNDING — Has this grant proposal been submitted to any other source for funding? If so when, and to whom? What is the status?

VI. PREVIOUS PROJECTS — Has the applicant previously received funding from the Shelter Island Educational Foundation? If so when, and for what project?

VII. OTHER INFORMATION — Please provide the following additional information:

A. Project budget

B. Copy of Internal Revenue Service exemption letter (Shelter Island School exempt)

C. Most recent copy of Form 990 (Shelter Island School exempt)

Please submit this grant in completion to:

info@ShelterIslandEdFoundation.org

Shelter Island School employees should cc:

brian.doelger@shelterisland.k12.ny.us

Non-profit organization employees should cc their head supervisor.

**Please note: Grant recipients must provide a brief written description and appraisal of their project at its completion. The recipient will share this information at the SIEF Fall Annual Meeting.